



# CITY OF DORAL PARKS BOND PROGRAM INDUSTRY DAY VENDOR ORIENTATION



OCTOBER 29, 2019  
8:30 AM TO 11 AM



# AGENDA

1. WELCOME & INTRODUCTION OF PRESENTERS 5 minutes
2. OVERVIEW OF BOND PROGRAM AND THE CITY OF DORAL 10 minutes
3. PARKS AND RECREATION/ QUALITY OF LIFE IN DORAL 10 minutes
4. PROGRAM OVERSIGHT 15 minutes
5. REVIEW OF INDIVIDUAL PROJECTS 20 minutes
6. PROCUREMENT PROCESS 20 minutes
7. PUBLIC WORKS 10 minutes
8. BUILDING DEPARTMENT 10 minutes
9. TAKE-A-WAYS & QUESTIONS





# PRESENTERS



**ALBERT CHILDRESS**  
CITY MANAGER  
CITY OF DORAL



**TANYA DONIGAN**  
PROCUREMENT MANAGER  
CITY OF DORAL



**BARBIE HERNANDEZ**  
DIRECTOR OF PARKS AND RECREATION  
CITY OF DORAL



**EUGENE COLLINGS-BONFILL**  
PUBLIC WORKS ASSISTANT DIRECTOR  
CHIEF OF ENGINEERING  
CITY OF DORAL



**MICHAEL TRADER**  
PRINCIPAL IN CHARGE  
AECOM  
PROGRAM MANAGEMENT TEAM



**CLAUDIA HERRERA**  
ADMINISTRATIVE MANAGER  
BUILDING DEPARTMENT  
CITY OF DORAL



**VICTOR HERRERA**  
PRE-CONSTRUCTION DIRECTOR  
BCC ENGINEERING  
PROGRAM MANAGEMENT TEAM



**ALBERT CHILDRESS**

**CITY MANAGER**

**CITY OF DORAL**



# CITY OF DORAL

- Doral is the fastest growing city in the State of Florida
- Population of 68,000 residents; projected to grow to 80,000 by 2020
- Our population is comprised of multilingual, multicultural, and highly educated residents
- Top Ranked artistic, charter, and private schools rated “A” or “B”
- Best city for business:
  - Over 2,600 Trade and Logistics Related Companies
  - Over 250 Company Headquarters & 100 Multinational Companies
- #1 Tile District in the USA and home to 14 Business Parks
- Exciting times in Doral...very bright future!



# OVERVIEW OF BOND PROGRAM

- City has been working on Parks Master Plan since 2010
- Our leaders are committed to the goal of all residents being within walking distance of a green space (10-minute walk)
- On November 6, 2018, the General Obligation Parks Bond for \$150 million was passed by the voters
- This project represents the biggest capital program in our City
- City is encouraging participation from local vendors and suppliers
- Transparency and collaboration remain high priorities



**BARBIE HERNANDEZ**

**DIRECTOR OF PARKS AND RECREATION**

**CITY OF DORAL**



# PARKS AND RECREATION

CITY OF DORAL  
**Parks and Recreation**

SERVING A POPULATION OF **68,244** RESIDENTS AND OVER **1 MILLION** VISITORS ANNUALLY



**9** CITY-RUN PARKS  
(164.28 ACRES)

**8** MILES OF BIKING TRAILS

**2.05** ACRES OF PARK AREA PER 1,000 RESIDENTS

*\*City's comprehensive plan identifies a need for 4.25 acres of parkland per 1,000 residents.*

**95%** RESIDENT PARTICIPATION AND REGISTRATION RATE

**75%** RESIDENT PARTICIPATION AT CITY-RUN EVENTS

**98%** SATISFACTION RATE FOR CITY-RUN EVENTS

## STUDENT VOLUNTEER PROGRAM

**707** TOTAL NUMBER OF VOLUNTEERS IN 2017

**3,586.5** ACCUMULATED VOLUNTEER HOURS





# QUALITY OF LIFE IN DORAL

## Why is Parks and Recreation Important?

The City of Doral believes parks and recreation improves quality of life by providing secure facilities, services and programs that meet emotional, social and physical needs.

Its Not Just a Teaching Game.  
It's COACHING for Life.

Its not just a Playground.  
It's CONNECTING with Each Other.

It's Not Just a Walk in the Park.  
It's Your COMMUNITY.







# QUALITY OF LIFE IN DORAL

## Recently Completed Projects



Doral Legacy Park - Aug 2017



Doral Glades Park – Aug 2019





# PARKS AND RECREATION

## Parks System Master Plan

The 2017 City of Doral Parks and Recreation Master Plan utilized 11 different analysis and engagement techniques including:

- 6 public workshops
- A community survey
- Focus groups
- Stakeholder interviews
- Multiple presentations



This multi-year intensive process revealed that the community's highest priorities parks and recreation needs were (in order of importance):



**“Quality of life is the result of quality planning!”**



**MICHAEL TRADER**

**PRINCIPAL IN CHARGE**

**AECOM**

**PROGRAM MANAGEMENT TEAM**





# PROGRAM OVERSIGHT

- AECOM is the Owners Representative for all Parks Bond related projects
- Program Management Team (PMT):
  - AECOM
  - BCC Engineering
  - Premiere Design Solutions
  - GCES
  - Creativision Media
  - Dolphin Expediting
- PMT is located in the City of Doral Government Building
- PMT has been engaged since July 2019
- Total program duration is anticipated to be 48 months



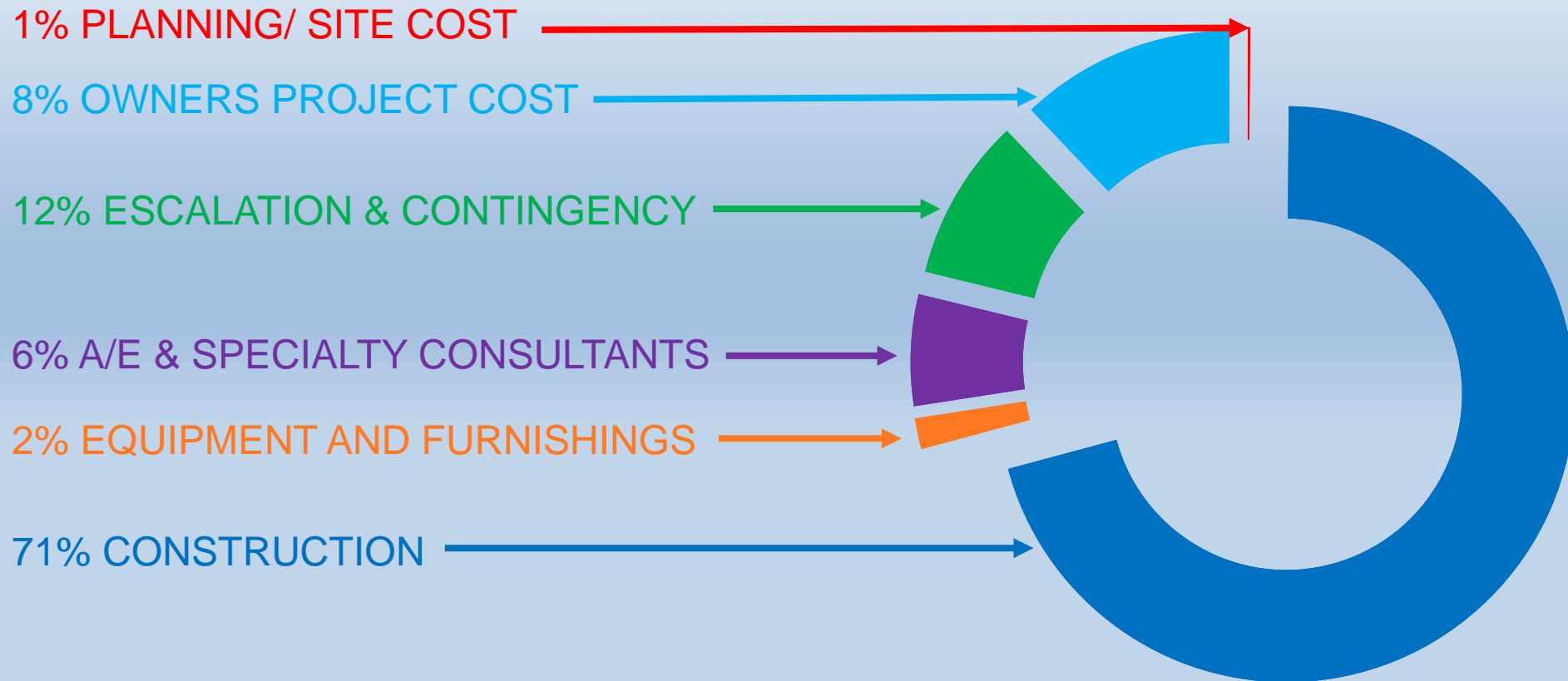
# PMT IS RESPONSIBLE FOR

- Execution of the program
- Ensuring the design and construction are always within budget
- Managing all projects from scope inception to final project closeout
- Making sure work is progressing in a timely manner
- Pushing resolution of issues (not holding up the A/E or Contractor)
- Assuring work performed is in accordance with the contract and contract documents
- Insuring A/E and Contractors **GET PAID ON TIME**
- PMT is not the Designer or Contractor – we need your expertise to help deliver successful program



# PROGRAM BUDGET

## BREAKDOWN OF BOND PROGRAM DOLLARS





**VICTOR HERRERA**

**PRE-CONSTRUCTION DIRECTOR**

**BCC ENGINEERING**

**PROGRAM MANAGEMENT TEAM**





# PROJECT OVERVIEWS

## PROJECT: DORAL WHITE COURSE PARK

SCOPE: Design and Construction  
Landscaping  
Bathroom Facility  
Concrete walkways  
Off leash dog areas  
Putting green

CONSTRUCTION BUDGET: **\$3,232,226**

CONTRACTING METHOD: **DESIGN-BID-BUILD**

DESIGN SCHEDULE: **7 MONTHS**

CONSTRUCTION SCHEDULE: **8 MONTHS**



*Rendering By Browning Day Mullins Dierdorf*



# PROJECT OVERVIEWS

## PROJECT: PEDESTRIAN BRIDGE

SCOPE: Design/ Build 160 ft Long Ped Bridge  
ADA accessibility via ramps  
2 Elevators  
Covered roof with open breeze way

CONSTRUCTION BUDGET: **\$4,100,000\***

CONTRACTING METHOD: **DESIGN/BUILD**

DESIGN SCHEDULE: **8 Months**

CONSTRUCTION SCHEDULE: **10 MONTHS**

\*Denotes additional funding source outside of bond funds



Rendering By Pevida Highway Designers





# PROJECT OVERVIEWS

PROJECT: **MORGAN LEVY PARK**

SCOPE: Building addition of 300 sq.ft.  
Replace flooring  
New grease trap  
Millwork  
Security cameras

CONSTRUCTION BUDGET: **\$450,000\***

CONTRACTING METHOD: **DESIGN-BID-BUILD**

DESIGN SCHEDULE: **6 MONTHS**

CONSTRUCTION SCHEDULE: **10 MONTHS**

\*Denotes additional funding source outside of bond funds





# PROJECT OVERVIEWS

PROJECT: **DORAL MEADOW PARK**

SCOPE: 800 sq. ft. building enclosure  
Limited HVAC improvements  
Modernization of restrooms  
Millwork replacement  
Flooring  
Painting

CONSTRUCTION BUDGET: **\$1,200,000**

CONTRACTING METHOD: **DESIGN/BUILD**

DESIGN SCHEDULE: **8 MONTHS**

CONSTRUCTION SCHEDULE: **8 MONTHS**







# PROJECT OVERVIEWS

PROJECT: **DORAL CULTURAL ARTS CENTER**

SCOPE: 9,100 sq.ft. Exhibit Building  
Main Art Exhibits  
Flex Multi-Purpose Room  
Exterior Art Plaza  
Roof Top Plaza

CONSTRUCTION BUDGET: **\$7,000,000**

CONTRACTING METHOD: **DESIGN-BID-BUILD**

DESIGN SCHEDULE: **12 MONTH** (*Currently in design*)

CONSTRUCTION SCHEDULE: **10 MONTHS** (*GCs have been short listed for this project*)



Renderings By Bermello Ajamil & Partners



# PROJECT OVERVIEWS

## PROJECT: TRAILS AND TAILS PARK

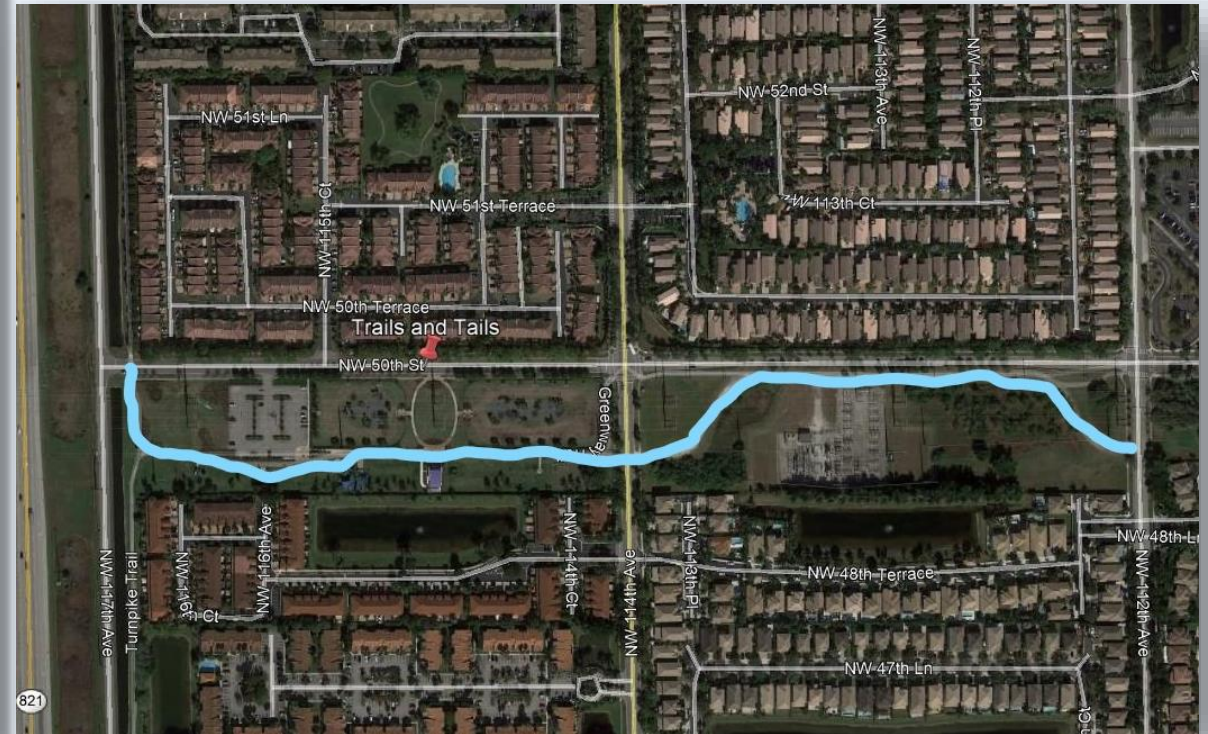
SCOPE: Replacement of Existing Lighting  
New light fixtures along existing trails  
New lighting of playground  
Addition/upgrade of security components

CONSTRUCTION BUDGET: **\$800,000**

CONTRACTING METHOD: **DESIGN-BID-BUILD**

DESIGN SCHEDULE: **6 MONTHS**

CONSTRUCTION SCHEDULE: **10 MONTHS**







# PROJECT OVERVIEWS

PROJECT: **ADDITIONAL TRAILS**

SCOPE: Design and construction of new trails  
Updating of existing trails  
Lighting improvements

CONSTRUCTION BUDGET: **\$3,605,000**

CONTRACTING METHOD: **TBD**





# PROJECT OVERVIEWS

## PROJECT: DORAL CENTRAL PARK

SCOPE: 70,000 sq.ft. Recreation Center  
Aquatic Center  
Competition Pool  
Lake Front Promenade  
Nature Pavilion  
Canoe/ Paddle Boat Launch  
Tennis Courts  
Amphitheater  
Skate Spot and Pump Track  
Basketball Courts  
Large Picnic Shelter  
Cultural Plaza  
Sensory Playscape  
Surface Parking

CONSTRUCTION BUDGET: **\$90,000,000**

DESIGN AND CM SERVICES TO BE PROCURED SAME TIME

CONTRACTING METHOD: **CM@R WITH FULL PRE-CON SERVICES**

DESIGN SCHEDULE: **12 MONTHS – FAST TRACK – MULTI - PHASED GMP**

CONSTRUCTION SCHEDULE: **36 MONTHS – PHASED TURNOVER**

PHASE 1- **CIVIL, UNDERGROUND, AMPHITHEATER**

PHASE 2- **BOARD WALK, LAKE FRONT**

PHASE 3- **VERTICAL CONSTRUCTION ELEMENTS**





# PROJECT OVERVIEWS



Rendering By Browning Day Mullins Dierdorf





# PROGRAM SCHEDULE

PROJECTS	ADVERTISEMENT	NTP DESIGN	NTP CONST	SUBST. COMPL	CLOSEOUT
DORAL CULTURAL ARTS	Completed	Completed	AUG 2020	JUL 2021	SEP 2021
DORAL MEADOW PARK	NOV 2019	JAN 2020	JAN 2020	AUG 2020	OCT 2020
DORAL WHITE COURSE	NOV 2019	JAN 2020	OCT 2020	JUN 2021	AUG 2021
TRAILS & TAILS PARK	TBD	TBD	TBD	TBD	TBD
DORAL CENTRAL PARK	DEC 2019	APR 2020	OCT 2020	JUNE 2023	AUG 2023
ADDITIONAL TRAILS	FEB 2020	TBD	TBD	TBD	TBD
MORGAN LEVY PARK	MAR 2020	DEC 2019	MAY 2020	SEP 2020	NOV 2020
PEDESTRIAN BRIDE	NOV 2020	JUL 2021	NOV 2021	SEP 2022	NOV 2022



**TANYA DONIGAN**

**PROCUREMENT MANAGER**

**CITY OF DORAL**



# PROCUREMENT PROCESS

## BID NOTIFICATIONS <http://WWW.CITYOFDORAL.COM>

Trolley	Job Opportunities	Building Department	311	Public Safety
Special Events	Video Tour	Smart City	Permit Information	Parks Bond

- City Officials
  - Mayor and City Council
  - City Manager's Office
  - City Attorney's Office
  - City Clerk's Office
  - Contact Us
- City Departments
  - All Departments
  - Building Department
  - Code Compliance Department
  - Economic Development
  - Finance Department
  - Human Resources Department
  - Information Technology Department
  - Parks and Recreation Department
  - Planning and Zoning Department
  - Police Department
  - Procurement Division**
  - Public Works Department

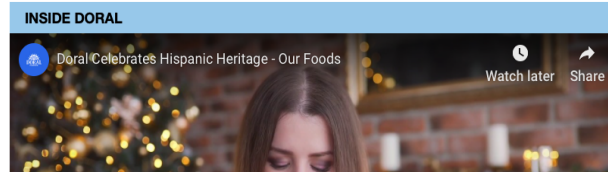
### News & Announcements [All News](#)

**Adopt-a-Street Program Participants Help "Keep Doral Beautiful"**  
 In 2005, with the help of Mayor Juan Carlos Bermudez, the City of Doral adopted by resolution the Adopt-a-Street program, which encourages volunteer groups to clean-up litter from the streets of Doral, promoting cleanliness throughout the City's rights-of-way.  
 about an hour ago

**Join the Fight Against Breast Cancer!**  
 The American Cancer Society leads Making Strides Against Breast Cancer walks to unite communities in the fight against this deadly disease. Today, Making Strides is the largest network of breast cancer events in the nation.  
 a day ago

**GET THE FACTS: Odor Concerns in Doral**  
 The Mayor and Council, along with City Administration and staff, share in the community's concerns. We are working to respond to these concerns and exploring any issues to identify possible solutions. That is why the collaboration with residents, businesses and the pertinent agencies is imperative.  
 a day ago

**Make a SPLASH at Doral Legacy Park!**  
 Come cool off at the Doral Legacy Park Splash Pad!  
 Monday - Friday 3PM - 7PM  
 Saturday - Sunday 11AM - 5:30PM  
 3 days ago



### Next Council Meeting

**Wednesday, November 20, 2019**  
**Morning Session 10:00 am | Evening Session 6:00 pm**

**Get the City's news stories sent to your e-mail inbox.**  
 Sign up below for e-notification.  
 The City of Doral strives to make sure that you get your news straight from the source. We post up-to-minute news stories throughout the day.

**Email Address**

**First Name**

**Last Name**

### Upcoming Events [Full Calendar](#)

- OCT 10** Brownfield Committee Meeting - Skilled Nursing Facility  
Today - 6:00 PM
- OCT 14** Columbus Day  
Monday - 8:00 AM
- OCT** Commission on the Status of Women Advisory Board Meeting

- In This Section**
- Welcome to Procurement
- Cone of Silence
- Doing Business with Doral
- Formal Bid Process
- Sole/Single Source Purchases
- Vendor Registration**
- Bid Solicitations



# PROCUREMENT PROCESS

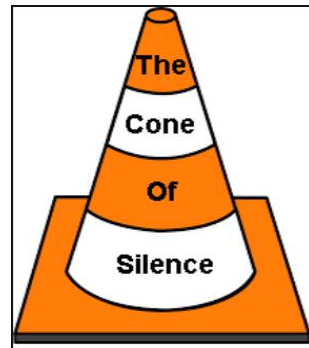
## Cone of Silence

### Sec. 2-11.1. – Miami-Dade County Conflict of Interest and Code of Ethics Ordinance

The Cone of Silence prohibits any communication regarding a particular City solicitation (RFP, RFQ or bid) between potential bidders/proposers, the City’s professional staff and the City’s Council

Written communications can be sent to Procurement at [procurement@cityofdoral.com](mailto:procurement@cityofdoral.com), copying the City Clerk at [cityclerk@cityofdoral.com](mailto:cityclerk@cityofdoral.com)

Procurement Website:  
Cone of Silence for more information



## Purchasing Thresholds

The City of Doral’s Purchasing Ordinance states that:

- Purchases less than \$5,000 may be made or entered without submittal to the City Council and without competitive bidding
- Purchases more than \$5,000 but less than \$15,000 may be made or entered without submittal to the City Council and without competitive bidding but shall require that the Department obtain quotes from at least three different vendors
- Purchases in excess of \$15,000 shall be in compliance with the competitive bidding requirements







# PROCUREMENT PROCESS

## SOLICITATION PROCESS

### Planning Phase – (6-8 weeks)

- Department performs market research and drafts scope of work
- Procurement reviews draft solicitations and provides feedback and forwards final draft to Risk Management for Insurance Requirements

### Advertising Phase – (5-7 weeks)

- Final solicitation is advertised on the City's Procurement Website, DemandStar and Vendor Registry
- **Mandatory** Pre-bid Meeting (2-3 weeks after bid is advertised publicly); **BE PUNCTUAL!!**
- Bids are due in the City Clerks office **before** the opening time; Bids are opened publicly

### Evaluating Phase – (3 weeks – 3 months)

- Procurement reviews all bids for responsiveness and responsibility
- Procurement contacts references for all firms
- Invitations to Bids (ITB) – awarded based on the lowest responsive, responsible bidder (1-2 weeks)
- Request for Qualifications (RFQ) and Request for Proposals (RFP) – Evaluated by a committee based on the points criteria set forth in solicitation document.



# PROCUREMENT PROCESS

## **SOLICITATION PROCESS (con't.)**

### **Evaluating Phase (con't.) – (3 weeks – 3 months)**

- Committee meets to evaluate and score submittals; makes recommendation to award or phase II
- Highest ranking firms are invited to make presentation to committee
- Committee meets again, re-evaluates and scores; makes award recommendation (4-8 weeks)

### **Awarding Phase – (5-7 weeks)**

- Procurement provides requesting department with the final award recommendation and all awarding documents
- Item is taken to our City Council meeting for approval of award recommendation and negotiation. Council meets on the second Wednesday of each month
- Upon approval, the user department engages awarded firm(s); drafts agreement and begin negotiations alongside the City Attorney's office
- After agreement is fully executed, vendor is given the Notice to Proceed (NTP) and Work Order



# PROCUREMENT PROCESS

## VENDOR REGISTRATION

In order for a vendor to be registered in Tyler Munis (financial system), the following documents are **required**:

- City of Doral Vendor Application
- Business Entity Affidavit
- W9 (updated)
- Local Business Tax Receipt (LBT/BTR)/Occupational License (City of Doral/MDC)
- Certificate of Insurance

## SBE/DBE/VETERANS/LOCAL BUSINESSES COMPLIANCE

- Veterans owned, Small Business Enterprises, Disadvantage Business Enterprises and Local Business requirements will be clearly stated within the solicitation of each project
- Procedure to provide preference for Doral businesses and residents in public works and improvements contracts Ord. No. 2018-24, § 2, Sec. 2-325

## PAYMENT PROCESS

- Quotes, estimates, or statements will NOT be used to pay an invoice
- State of Florida Prompt Payment Act; Net 30





**EUGENE COLLINGS-BONFILL**

**PUBLIC WORKS ASSISTANT DIRECTOR**

**CHIEF OF ENGINEERING**

**CITY OF DORAL**



# PUBLIC WORKS

## **PUBLIC WORKS PROCESSES FOR PARKS BOND-RELATED PROJECTS:**

- When parks bond-related projects initiate offsite improvements and/or when onsite ingress/egress (private road)/utility easement corridors are proposed as part of the project
- Public Works will be a part of the following processes during design and construction:
  - Plans review
  - Permitting
  - Inspections



# PUBLIC WORKS

## **PUBLIC WORKS PROCESSES FOR PARKS BOND-RELATED PROJECTS:**

- Permits will be issued by Public Works for dry runs (approval without a contractor), or for construction (approval with a contractor)
- All plans review, permitting, and inspection processes will be expedited for parks bond related projects
- Public Works plans review, engineering, and inspections staff will be available to assist design professionals, consultants, contractors, etc., with questions, concerns, and all other inquiries related to parks bond-related projects



**CLAUDIA HERERRA**

**ADMINISTRATIVE COORDINATOR**

**BUILDING DEPARTMENT**

**CITY OF DORAL**





# BUILDING DEPARTMENT

- In This Section
- Welcome to Building
- About Us
- e-Permitting
- Code Changes
- FAQs
- Flood Information
- Flood Zone Determination
- Forms
- Helpful Links
- Hours of Operation
- Informational Brochures
- Inspections & Route Info
- Lobby Information
- New Business Owner Info
- New Homeowner Info
- Personnel
- Permit Information
- Permit Search and Records Request
- Contact Us

Home / City Departments / Building



## Building Department

305-593-6700 building@cityofdoral.com



### NATURAL DISASTER Preparedness Guide

Earthquakes, floods, hurricanes, tornadoes, wildfires, winter storms—depending on where you live, you might find yourself at risk of one or more of these natural disasters. And while not all natural disasters are the same, and some certainly vary in terms of severity, there are a number of general safety tips and precautions that you can take to ensure that your family, home and community are prepared for when natural disaster strikes.

[Preparedness Guide](#)



### Why are building codes important?

Fact: Hurricane Andrew was the 3rd costliest disaster in the U.S. after Hurricane Katrina and 9/11!

[National Building Code Assessment Report](#)

**PLEASE READ:  
IMPORTANT  
MESSAGE**

## CONTRACTORS!

Remember to renew your Occupational Licenses with the City/County as applicable and forward to **buildingrecordsclerk@cityofdoral.com** to keep your jobs active and prevent any disruption in inspection services. Thank you!



# PERMIT PROCESS

## Who Can Apply For A Permit?

### CONTRACTOR

- Must be licensed by the County or the State
- By Law must carry both property liability insurance and worker's compensation insurance

**BUILDING DEPARTMENT  
CONTRACTOR REGISTRATION FORM**

If you are a State of Florida Contractor complete this section:  
I hereby acknowledge that I, \_\_\_\_\_ (Name of Qualifier), am the Qualifier for \_\_\_\_\_ (Name of Company)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Phone) (Address) (Email)

Attached please find copies of my State License, QB License (if applicable), Liability Insurance (City of Doral as certificate holder), Workman's Compensation or exemption (City of Doral as certificate holder), Business Occupational License and Driver's License.

If you are a Miami-Dade County Contractor complete this section:  
I hereby acknowledge that I, \_\_\_\_\_ (Name of Qualifier), am the Qualifier for \_\_\_\_\_ (Name of Company)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Phone) (Address) (Email)

Attached please find copies of my County Certificate of Competency, State Registration, Liability Insurance (City of Doral as certificate holder), Workman's Compensation or exemption (City of Doral as certificate holder), County Business Occupational License, City of Doral Business Occupational License, and Driver's License.

I authorize the following individual(s) to pickup plans and permit documents on my behalf:

Name of Individual	Driver's License Number
1. _____	_____
2. _____	_____
3. _____	_____

I DO NOT authorize anyone.

X \_\_\_\_\_  
Signature of Qualifier  
STATE OF FLORIDA  
COUNTY OF MIAMI-DADE  
Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
by (Print Name): \_\_\_\_\_  
Notary Name \_\_\_\_\_  
Personally known  or I.D. \_\_\_\_\_

Contractor Registration Form (BRC001) Page 1 of 1 10/14R2  
8401 NW 53<sup>rd</sup> Terrace, 2<sup>nd</sup> Floor, Doral, Florida 33166 Tel: (305) 593-4700 Facsimile: (305) 593-4614 Website: www.cityofdoral.com



# PERMITTING PROCESS

## PLANS SUBMITTED

- Application must be complete
- 2 hard copies and CD with PDFs

## PLANS REVIEWED

- Outside Agencies play role (FIRE, DERM, etc)
- Public Works & Zoning review

## PERMIT ISSUED

- Construction may begin

## INSPECTIONS

- Online via e-permitting site

## PROJECT COMPLETE

- Final Inspections must be passed
- If applicable CO issued



**MICHAEL TRADER**

**PRINCIPAL IN CHARGE**

**AECOM**

**PROGRAM MANAGEMENT TEAM**





# KEY TAKEAWAYS TO REMEMBER

- Register for bid notifications
- 2 projects set to advertise in November
- Please visit our websites:
  - [www.cityofdoral.com](http://www.cityofdoral.com)
  - [www.doralparksbond.org](http://www.doralparksbond.org)



# QUESTIONS

